

COMMUNITY DEVELOPMENT AND HOUSING

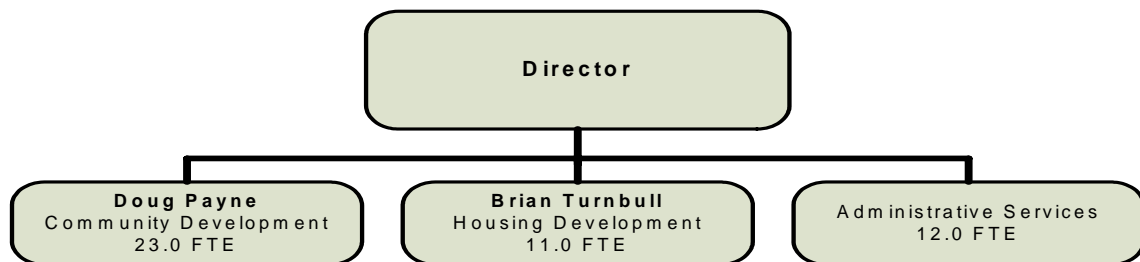
MISSION STATEMENT

The Community Development and Housing Department works to improve the quality of life for residents of the county through identifying, obtaining and administrating local, state, federal and private funding sources available for community development and housing programs.

STRATEGIC GOALS

1. Process the HUD-required documents that permit the county to qualify as an urban county under the CDBG, HOME and ESG programs.
2. Develop and coordinate the Consolidated Plan process for obtaining the HOME Investment Partnerships Act (HOME), the Emergency Shelter Grant (ESG) and the Community Development Block Grant (CDBG) entitlement formula grants.
3. Oversees the implementation of new and continuing CDBG, HOME and ESG projects approved in the annual Action Plan and amendments.
4. Prepare an annual performance report covering the Consolidated Plan Grant Programs for submittal to the Department of Housing and Urban Development (HUD).

ORGANIZATIONAL CHART

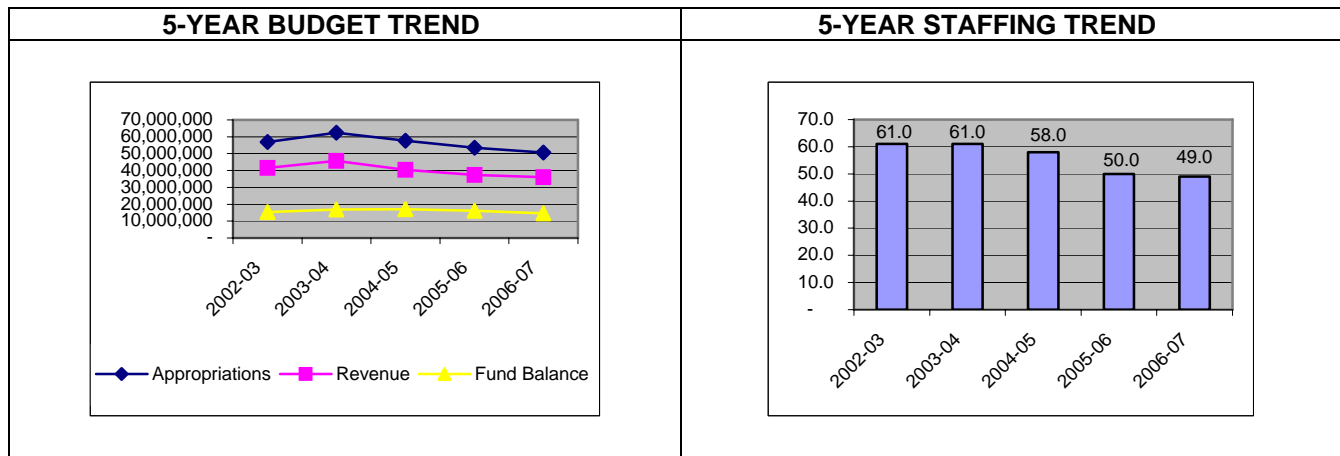


Community Development and Housing

DESCRIPTION OF MAJOR SERVICES

The Community Development and Housing (CDH) is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), the Home Investment Partnership Act Grant (HOME), the Neighborhood Initiative Grant (NI) and the Economic Development Initiative Program (EDI) Grant. In addition, the department received and is administering a United States Department of Agriculture Forest Service grant for Southern California Drought Assistance. The CDBG grant has been reduced by 10% this budget year reducing the funds available for Block Grant assistance.

BUDGET HISTORY



PERFORMANCE HISTORY

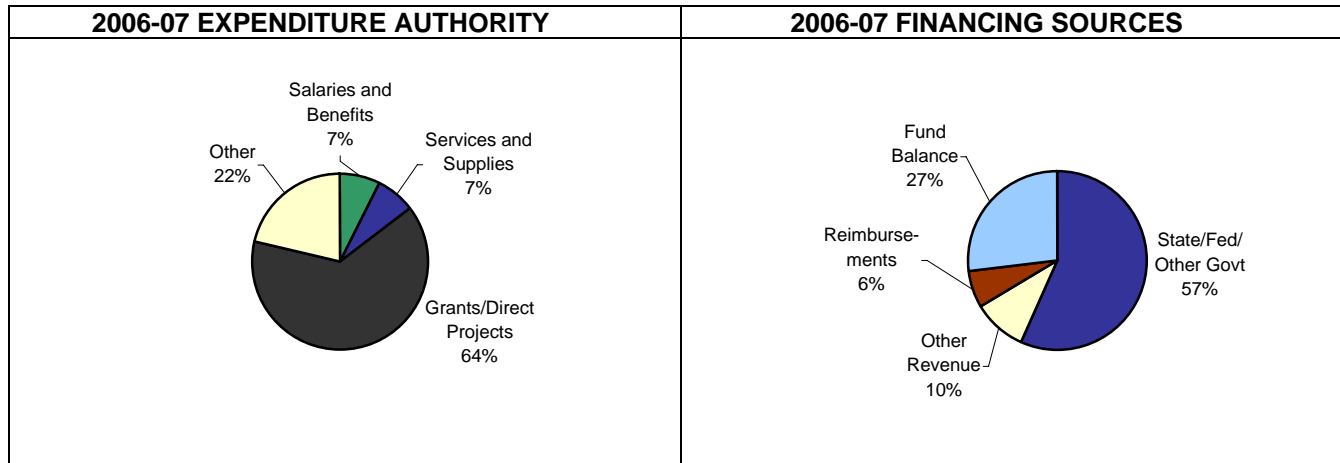
	Actual 2002-03	Actual 2003-04	Actual 2004-05	Modified Budget 2005-06	Estimate 2005-06
Appropriation	23,714,740	20,028,295	24,335,828	53,454,506	25,030,528
Departmental Revenue	25,026,053	20,274,741	22,338,993	37,334,194	23,508,301
Fund Balance	(1,311,313)	(246,446)	1,996,835	16,120,312	1,522,227
Budgeted Staffing				50.0	

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Most of CDH's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpected and unrealized amounts in 2005-06 have been carried over to the subsequent year's budget.

The usage of grant funds over the years and the lack of new grants reflect the gradual reduction in the budget.



ANALYSIS OF PROPOSED BUDGET



GROUP: Economic Development
 DEPARTMENT: Community Development and Housing
 FUND: Community Development and Housing

BUDGET UNIT: CDH Consolidated
 FUNCTION: Public Assistance
 ACTIVITY: Other Assistance

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Estimate	2005-06 Final Budget	2006-07 Proposed Budget	Change From 2005-06 Final Budget
Appropriation							
Salaries and Benefits	3,270,192	3,551,394	3,780,253	3,652,210	3,828,423	4,058,175	229,752
Services and Supplies	1,197,528	1,621,860	1,408,385	1,497,129	3,473,451	3,908,124	434,673
Grants/Direct Projects	16,155,866	11,707,770	15,561,680	17,160,636	40,004,432	34,556,506	(5,447,926)
Central Computer	51,123	34,249	45,171	54,180	54,180	59,593	5,413
Transfers	4,642,619	4,454,809	5,187,319	5,013,107	7,910,410	10,373,404	2,462,994
Total Exp Authority	25,317,328	21,370,082	25,982,808	27,377,262	55,270,896	52,955,802	(2,315,094)
Reimbursements	(2,202,751)	(2,291,133)	(3,080,866)	(3,474,347)	(3,770,920)	(3,523,993)	246,927
Total Appropriation	23,114,577	19,078,949	22,901,942	23,902,915	51,499,976	49,431,809	(2,068,167)
Operating Transfers Out	600,163	949,346	1,433,886	1,127,613	2,000,000	1,300,000	(700,000)
Total Requirements	23,714,740	20,028,295	24,335,828	25,030,528	53,499,976	50,731,809	(2,768,167)
Departmental Revenue							
Taxes	16,583	31,038	88,320	35,000	40,000	29,500	(10,500)
Fines and Forfeitures	2,357	6,897	4,060	3,300	6,000	3,300	(2,700)
Use Of Money and Prop	776,499	646,167	688,908	645,200	763,400	650,878	(112,522)
State, Fed or Gov't Aid	17,326,715	13,907,410	16,545,488	18,568,949	31,713,794	30,722,519	(991,275)
Other Revenue	6,903,899	5,682,429	5,012,217	4,249,852	4,811,000	4,682,057	(128,943)
Other Financing Sources	-	800	-	6,000	-	-	-
Total Revenue	25,026,053	20,274,741	22,338,993	23,508,301	37,334,194	36,088,254	(1,245,940)
Fund Balance					16,165,782	14,643,555	(1,522,227)
Budgeted Staffing					50.0	49.0	(1.0)

In 2006-07, the department will incur increased costs to maintain current services, such as negotiated labor agreements, retirement, risk management, central computer and inflationary services and supplies purchases; and will incur decreased costs in worker's compensation. These costs are reflected in the Change From 2005-06 Final Budget column, along with changes related to Board approved mid-year adjustments, and department recommendations.

Even though the department will receive a new \$3,091,270 grant for Cedar Glen water and road improvements, the proposed budget contains significant reductions in Grants/Direct Projects due to a 10% (\$889,830) reduction in our CDBG Grant and the final receipt of entitlement funds from other federal grants. The Business Loan and Section 108 programs are not receiving any more federal funds due to the complete receipt of grant funds. The current business loan programs are using the return on current loans for future loans. The Bark Beetle Grant is winding down and will be exhausted this fiscal year.



The grant program expenditures budgeted for projects in 2006-07 are as follows: the HOME program (\$8,000,000), the Neighborhood Initiative program (\$7,915,000), Emergency Shelter program (\$388,000), and Consolidated Block Grant program (\$14,659,375) for 2006-07.

The department reduced its budgeted staff by one and discontinued the reimbursement of three employees assigned to another department due to the overall reduction of grant funds. The proposed budget includes requests to reclassify a Fiscal Specialist position to a Supervising Fiscal Specialist position and an ECD Specialist II position to an ECD Program Manager. The reclassification of these two positions would more accurately reflect the current duties and the supervisorial responsibilities performed by these two positions.

PERFORMANCE MEASURES		
Description of Performance Measure	Estimated 2005-06	Proposed 2006-07
Percentage of Emergency Shelter Grant (ESG) "Cold Weather Shelter Program" contracts with non-profit homeless service providers executed within 30 days of completion of RFP.	40%	75%
Percentage of Community Development Block Grant (CDBG) project Environmental Review Records (ERR) approved by HUD within 90 days of project approval.	60%	80%

